

Summer Full Day Schedule 2016

Time	Mon, Tue, Thu	Wed	Fri
6:00am	Arrival/quiet Center Play		
7:00am	Breakfast		
7:45am	Clean up		
8:00am	Group Meeting/Announcements/opening/Songs/Stories		
8:30am	Group Lessons		
9:00am	Group Craft/Experiment		
9:30am	Group Game		
10:00am	Choice Center Play		
11:00am	Lunch	Outdoor Picnic	Lunch
12:00pm	Quiet Time/Nap Time/Movie/Reading/Quiet Centers/Outdoor		
2:00pm	Math/Reading Group Games	Outdoor Fun activity	Fun in the Sun!
3:00pm	Snack		
3:30pm	Outdoor Play	Academic Centers	Academic Centers
5:00pm	Choice Center Play		
5:30pm	Closing Activity		
6:00pm	Closed		

2015 Summer Camp Contract

Contract of Services for Jun 6th - Aug 12th 2016

This contract is between _____, parent(s) of _____ and Family Focus Learning Center(FFLC), llc. Child Care is effective as of _____. Both Parties agree to the following terms:

Initial each item on the line to indicate that you have read, understand & Agree to the term.

___ **Hours of Care:** FFLC is open from 5:45am-6:00pm Monday-Friday.(Evening Care may be available and is provided on an as needed basis, it would be a separate service contract and is not included with this contract.)

___ **Payment of Care:** Your tuition or your weekly fee (if you are a title XX participant) is due on the Friday before the service is provided. Late fees are applied to payments not received on Friday by 6:00pm. The fee schedule is listed below:

Preschool Tuition	\$160.00/Week (25+hours) \$85.00/Week (0-24.9 hours) or \$35.00/day (must be the same days every week)
School Age Tuition	\$150.00/Week (25+hours) \$75.00/Week (0-24.9 hours) or \$33.00/day (must be the same days every week)
Weekly Activity Fee	\$5.00/Week/child (cover cost of special events- Max of 10.00/ family)
Registration Fee	\$25.00/ Family/ Summer
Late Payment fee	\$10.00/ week
Returned Payment	\$39.00/ event (2 returned payments = must pay in cash or Money Order)
Late pick-up	\$1.00/ min starting at 6:01pm

***** Please note that if we have not been able to contact you or any of your emergency contacts and it is 6:30pm we will contact Franklin County Children Services and/or the Columbus Police Department for assistance******

___ **Methods of Payment:** We accepts checks, money orders, credit card and cash payments

___ **Deposit:** A 1 week deposit is due prior to your child's first day of care. The deposit will be refunded if 2 weeks written notice is given before you withdraw your child.

___ **Discounts:** There is a 5% discount for enrolling in our auto-pay program.

There is a 10% discount for second and subsequent children enrolled

There is a 10% discount for monthly prepayments

There is a 20% discount for whole summer prepayment

___ **Private Pay Attendance Policy:** We do not give discounts for missed days. Your full contracted amount is due for each week that you are registered.

___ **Title XX Attendance Policy** : Preschoolers & School age children during the summer are required to attend at least 25.1 hours/week. If your child(ren) attend less than the 25.1 mandatory hours, you will be billed for the difference in fees paid by the state and the fees due for the week. See Parent Handbook for more details regarding cost and process.

___ **Termination of Contract**: Either party may elect to terminate this contract as long as a two weeks' notice is provided.

___ **Permanent Dis-enrollment**: There are only three reason that a child/family would be permanently dis-enrolled from the program.

- Disruptive and/or harmful behavior of child during program hours
- Disruptive, abusive or disrespectful conduct of a parent/guardian or person(s) sent to drop-off and/or pick up child(ren)
- Habitual Late payments of tuition

___ **Meals**: FFLC participates in CACFP (federal funding for meals program) we provide Breakfast, Lunch & an afternoon snack. If your child has any food allergies or other special dietary needs, please let us know before your child begins attending as there are additional forms that will need to be completed. Weekly menus are posted on the parent information board.

___ **Holidays**: We will be closed on Memorial Day Monday May 30th & Monday July 4th

___ **Illness Policy**: Please review the parent handbook for detailed information regarding our sick child policy. Please note that we cannot accept children who are ill or cannot participate in our planned activities for the day. Also if a child becomes ill while they are in our care you or someone you designate must be at the center within 30 minutes to pick the sick child up. We will be forced to notify Franklin County Children Services (FCCS) if pick up arrangements are not satisfactory.

___ **Special Event Activities**: In order for your child to participate/attend you must pay the \$5.00 Activity fee per child every week. Your child must arrive at the center at least 15 minutes before the activity time.

Preschool Policies

(Only parents that have preschool children enrolled need to complete this section)

___ **Change of Clothing**: Please be sure to have at least 1 complete change of clothing available at the center for your child in case of accidents.

___ **Nap Time**: Please provide your child with a blanket and pillow to use during nap time. It will be sent home with you every Friday to be washed.

___ **Medicals**: All Preschool children are required to have a medical that is completed by the child's physician on file within 30 days of enrolling. We are required to suspend attendance until the medical is received once your child has been attending for 31 days.

There are 10 weeks of camp this year. Please indicate which weeks your children will be attending.

Dates/ Week	Theme	Child 1 Name:	Child 2 Name:	Child 3: Name:	Child 4 Name:
Jun 6- 10 th	Camp Crafters & Games				
Jun 13 th - 17 th	Life on the Farm				
Jun 20 th -24 th	Water World				
Jun 27 th - Jul 1 st	Dramatics & Music Makers				
Jul 4 th - Jul 9 th	Summer Fun & 4 th of July				
Jul 11 th - Jul 15 th	Insectmania				
Jul 18 th – Jul 22 nd	Under the Sea				
Jul 25 th - Jul 29 th	Under the Big Top				
Aug 1-Aug 5 th	Sports Mash- Up				
Aug 8 th -aug 12 th	Wild World of Animals				

I/we have read and agree to the terms outlined in the above Parent/Provider Contract

Signature of Parent of Guardian

Printed Name

Date

Signature of Parent or Guardian

Printed Name

Date

Lori Kirkpatrick,
Owner/Director
Family Focus Learning Center

Date

2016 Summer Camp Rates

School Age Children

1-24.9 hours \$90.00

Per Day Fee \$33.00/day

(Must be the same days every week)

25 & up \$150.00

Activity Fee 5.00 per child/per week (10.00 max/family)

Preschool

1-24.9 hours \$100.00/wk

Per Day Fee \$38.00/day

(Must be the same days every week)

25 hours & up \$160.00/wk

Activity Fee 5.00 per child/per week (10.00 max/family)

Day Camp Rates

(School Age Only)

This is designed as a way to keep you child learning and with something to do during the summer. It is not intended as a child care option. If you need part-time or full-time childcare those options are listed above

AM Camp (Mon, Tue, Thu & Fri)

9:00am-11:00am \$60.00

PM Camp (Mon, Tue, Thu & Fri)

1:00pm-3:00pm \$60.00

What does my Child Need Each Day @ Camp?

To be well rested

A water bottle

A hat for Sun Protection

Tennis Shoes (no flip-flops, sandals, etc)

Dressed appropriately for the weather that day